



Consultant Selection Worksheet

Local Government Efficiency Program (LGEP) – Selecting a Lean Coach/Consultant (Submit with your grant application)

Improvement projects can be more successful by using a coach or consultant who is knowledgeable and experienced in Lean and Six Sigma processes and tools. Applying Lean in government has some distinct and important differences, so public sector Lean experience can be a real asset. As you consider engaging a coach/consultant, it is recommended that you interview them to determine the following:

Consultant name:
Consultant address:

Consultant phone number:
Consultant email address:

Education

Table with 3 rows: Bachelor's degree; plus 5 years' experience in education, social sciences, public administration, business administration, industrial engineering, Lean and/or Six Sigma; Bachelor's degree plus 5 years' experience in a governmental agency (federal, state local government, public schools and universities); (1 point total for any "YES" above)

Lean Six Sigma Certification

Table with 4 rows: ASQ Certified Quality Manager, Green Belt, Black Belt or QI Associate; Other Certification (Company, college or university GB, BB or Lean); Baldrige examiner; (2 points total for any "YES" above)

Lean Experience

Table with 5 rows: Experience in coaching/facilitating Lean team improvement projects; Experience in coaching/facilitating Public Sector Lean team improvement projects; Experience in providing training in Lean and Six Sigma; Experience in providing training in Public Sector Lean and Six Sigma; (1 point for each "YES" above)

References (Check all that apply)

Table with 4 rows: Experience in specific "Private Sector" Lean processes; Experience in specific "Public Sector" Lean processes; (1 point for either "Private Sector" or "Public Sector"); Consulting experience in the public sector (2 points for "YES")

Total score (10 possible)

The consultant selection worksheet needs to be attached to your grant application. This is a scored section of your grant application.